



## Zonta Club of Newport Harbor Foundation 2022 Grant Program

The **Zonta Club of Newport Harbor** was chartered in 1948 and its Foundation formed in 1950. We are a member of Zonta International and our club mission is in alignment with the mission of Zonta International, which is "to empower women worldwide by improving the legal, political, economic, educational, health and professional status of women at the global and local levels through service and advocacy."

Offering both financial and volunteer support, Zonta Club of Newport Harbor can leverage our resources to assist organizations wishing to initiate a new program or project or expand an existing one. Our goal is to partner with local organizations to better serve the Orange County community.

If your organization shares an interest in our mission, we invite you to submit your application to the Zonta Club of Newport Harbor Foundation Grant Program. Below you will find the eligibility requirements, selection process and instructions on how to apply.

### **ELIGIBILITY REQUIREMENTS**

Organizations wishing to be considered for a monetary grant must:

1. **New policy this year: organizations that received funding from our most recent grant cycle will not be eligible in the current year. Those organizations will be eligible again in the following year's grant cycle.**
2. Be tax exempt under the Internal Revenue Service Code 501(c)(3).
3. Have a Non-Discrimination Policy.
4. Have a volunteer Board of Directors consisting of at least 4 members who meet quarterly.
5. Have a strategic plan or defined goals and objectives.
6. Be audited annually and submit the latest audited financial statements.
7. Have existing and outside funding.

### **PROJECT CRITERIA**

1. Projects must have a significant focus on Orange County and relate to the mission of Zonta International.
2. Projects must demonstrate financial need.
3. Project must demonstrate good management, fiscal responsibility, and community need.
4. Projects must have a specific budget that indicates how funds will be spent.
5. Project must have alternative plans for project implementation should all funding not be received.
6. Funding requests must relate to a project/program, not organizational infrastructure.
7. Organizations are requested to provide a written recap to ZCNHF within two months of the completion. If an ongoing project/program, provide a written recap within 6 months of implementation.





## **REQUIRED APPLICATION SUPPLEMENTS / ATTACHMENTS**

1. A copy of the Internal Revenue Service 501(c)(3) nonprofit determination letter.
2. A list of the Board of Directors of your organization.
3. A copy of your organization's Non-Discrimination Policy.
4. A summary program budget for fiscal year 2022 – 2023.
5. A signed, completed copy of the ZCNHF Partnering Organization Declaration.

## **HOW TO APPLY**

Electronically submit the grant application, required supplemental attachments, with e-signature to [zontacnh@gmail.com](mailto:zontacnh@gmail.com); with the subject line "GRANT APPLICATION". To be eligible for review, all applications must be received by 11:59 pm PT on January 12, 2023.

## **GRANT SELECTION TIMELINE**

1. Application Deadline – January 12, 2023.
2. Grant Recipients Selected – Week of January 23-27, 2023.
3. Grant Applicants Notified of Status (no later than) – February 3, 2023.
4. Annual Grants Dinner – February 16, 2023, at which time funds will be paid out.

We request that all grant recipients be represented at the ceremony to be recognized and share with Zonta club members information about the organization and the project. A decision will be made as we approach the date of the grants ceremony if it will be in person or virtual and recipients will be advised accordingly.

